



## Disaster Emergency Relief Grant Application // Phase I

For individual credit union employees or volunteers

Upon approval from the Heartland Credit Union Charitable Foundation (HCUCF), Phase I disaster emergency relief grants are provided for up to \$2,500 per credit union employee or volunteer serving on the board or a committee. Grants are limited to the available funding.

### YOUR INFORMATION

Name \_\_\_\_\_

Email \_\_\_\_\_ Cell Phone \_\_\_\_\_

Home Address (Disaster Location) \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Direct Work Phone \_\_\_\_\_

Title/Position at Credit Union \_\_\_\_\_

Length of employment/volunteer with credit union \_\_\_\_\_

### CREDIT UNION INFORMATION

Name \_\_\_\_\_

Street Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Supervisor Name \_\_\_\_\_

Supervisor Title \_\_\_\_\_

Supervisor Email \_\_\_\_\_ Supervisor Phone \_\_\_\_\_

**HOUSING INFORMATION**

How many people live in your residence? \_\_\_\_\_ Adults \_\_\_\_\_ Children (18 years and under)

Check one of the following: \_\_\_\_\_ Own \_\_\_\_\_ Rent \_\_\_\_\_ Other (live with parents, family, etc)

If other, please explain living situation \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PERSONAL LOSS and EXPENSES**

Complete the following regarding your loss and expenses you personally have incurred, or will incur.

Describe in detail the estimated damages/losses to your primary residence, structure, attachments, personal belongings, auto, etc., and other circumstances related to the disaster:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Include the corresponding financial expenses below:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Have you been displaced from your home due to this disaster?  Yes  No

What are your current living arrangements?

---

---

---

---

---

Have you applied for federal disaster relief through the Federal Emergency Management Agency (FEMA)?  Yes  No If yes, what was the outcome? \_\_\_\_\_

---

---

---

---

---

Will any damages be covered under insurance?  Yes  No

If yes, please provide the deductible amounts for each type of insurance the damage falls under-homeowners, renters, car, etc.:

---

---

---

---

---

---

List, explain and quantify the types of expenses already incurred that are being paid for out of pocket (ex: evacuation, alternative living, repairs, storm and safety preparation, etc.)

---

---

---

---

---

---

**Please provide copies of any receipts, documentation or claims filed for any of the expenses or transactions listed in this application.**

Total estimated out of pocket expenses expected to incur plus out of pocket expenses you have already incurred and are NOT covered by insurance, FEMA or other grant or gift assistance: (Must include a dollar amount) \$\_\_\_\_\_

Do you have additional information to share?

---

---

---

---

---

**READ AND SIGN**

**Please read the following and sign:**

I, the undersigned, swear the provided information is true and all funds that I may receive will be used to aid me and/or my family with damages caused by \_\_\_\_\_  
(specify disaster type) on \_\_\_\_\_ (date.)

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Signature of Direct Supervisor \_\_\_\_\_

Signature of credit union CEO/Manager (required) \_\_\_\_\_

**Send this form to:**

**Andrea Robinson, Executive Director, Heartland Credit Union Charitable Foundation**

**[arobinson@heartlandcua.org](mailto:arobinson@heartlandcua.org)**

**800.392.3074, x1316**

**6800 College Blvd., Ste. 300**

**Overland Park, KS, 66211**

**More information at [hcucf.org/disaster](http://hcucf.org/disaster)**